

APPROVED

June 5, 2019

SCHOOL COMMITTEE MEETING

The June 5, 2019 School Committee (SC) meeting was called to order by Brett Argall at 7:01 PM. He reported that the meeting is being broadcast live and recorded for future rebroadcasting.

School Committee Members present: Brett Argall (Chair), Lisa Brown (Secretary), Becky Charniak, Kelli Grady (Vice Chair)

School Committee Members Absent: Julie Moulder

Non-Voting: Business & Operations Manager Cortney Keegan, Superintendent Kevin Maines

Pledge of Allegiance

Student Representative Report

Mr. Romano introduced William Champagne of DHS who reported on graduation, baccalaureate, girls softball tournament, final exams, eighth grade Step-Up Day, and the last day of school.

Public Comment & Communication

There was no comment.

Old Business/New Business

Old Business: There was no old business.

New Business: There was no new business.

Superintendent's Report

Delegation of Medication Documents

Nurse Kathy Campbell joined the meeting and presented the Application for the Delegation of Prescription Medications. The current registration expires 6/30/2019. She is required to attend a medication delegation training service every five years, and this year she will be attending training on the last day of school. Ms. Campbell plans to train people in each building to delegate medications. The SC was in agreement.

2019-2020 School Improvement Plans

Mr. Bell presented the improvement plan for DES, Ms. Socha presented the improvement plan for DPS, Superintendent Maines presented the improvement plan for DMS, and Mr. Romano presented the improvement plan for DHS. Goals included: DES-improve math MCAS scores, scheduling, communication; DPS-continue coding, programming and robotics, piloting 2020 version of DPS reading program, continue social/emotional programs, Fist Bump Friday; DHS-improve MCAS scores, expand academic support program for non-IEP freshmen, expand co-teaching, revise flex-out process, promote student reading outside of the classroom, enhance professional collaboration among the staff, create and expand new college readiness opportunities, pilot the Pathways program, revise the Social Studies pathway, enhance social/emotional wellness, a unified sports program, facilities upgrades; DMS-MCAS data collection and collaboration, continue DEAR program, direct STEM instruction, improve and expand additional courses, and social/emotional/physical wellbeing.

Mr. Argall asked to include goals to engage with local newspapers to promote the district. Ms. Socha has not had any luck with getting articles in the newspapers. Mr. Argall will compile a list of names of editors.

Ms. Charniak asked for more tasks for students to do over the summer to improve their education. Superintendent Maines suggested generating a list of apps that students can use online.

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A discussion was held regarding the benefits of having full-time Adjustment Counselors and social/emotional learning programs and activities.

Superintendent Maines asked the district to recommit to vertical teaming.

Mr. Argall asked if there should be a separate plan for Student Services. Nealy Urquhart answered that the improvement plans include every student, and she does not feel that a separate plan for Student Services is necessary. She offered to prepare a plan for next year to document changes, goals and strategies for Student Services.

Superintendent Maines and Mr. Romano presented the plan for expanding DES's collaborative instructional model at DHS, which is to replace three paraprofessionals with a teacher.

School Committee & Sub-Committee Report

Accounts Payable Report

Ms. Brown stated that on 5/16/19 she signed 11 batches totaling \$64,378.09, on 5/23/19 she signed 12 batches totaling \$412,391.08 and on 5/30/19 she signed 7 batches totaling \$41,786.96.

Consent Agenda

Minutes: May 15, 2019

-Ms. Grady made a motion to approve the May 15, 2019 School Committee meeting minutes as presented. Ms. Brown seconded the motion. Vote: Aye-4.

Award-School Bus Bid Contract

Ms. Keegan stated that the school received only one bid from Tellstone & Son, which is the district's current vendor. Tellstone will be purchasing four new 71 passenger buses and updating the video camera system. The bid proposal is as follows: FY19 \$964,800, FY20 \$1,027,800 and FY21 \$1,090,800 for a grand total of \$3,083,400. The bus/day increase from 2019 to 2020 is 8.33%. If a 71 passenger bus needs to be added, that cost would be \$70,200.

Mr. Argall clarified that this proposal does reflect the reduction of one bus route.

-Ms. Brown made a motion to approve the School Bus Transportation contract to Tellstone & Son, Inc. for the school years beginning after July 1, 2019 through June 30, 2022 pursuant to the invitation for bids proposal of May 22, 2019 made by Tellstone & Son, Inc. for a grand total amount of \$3,083,400 for the three year contract. Ms. Grady seconded the motion. Vote: Aye-4.

Superintendent Maines thanked Tellstone for their support at graduation, Special Olympics and other special events.

Revote-FY20 Budget per Town Meeting Appropriation

Ms. Keegan stated that nothing has changed other than Transportation.

-Ms. Grady made a motion to reaffirm the FY2020 School Department Budget as outlined and approved at the April 3, 2019 budget public hearing in the amount of \$13,589,970 and appropriated at the Annual Town Meeting on May 6, 2019, and amend the FY2020 Transportation budget to \$855,653 for regular education transportation and \$702,351 for Special Education transportation for a total amount of \$1,558,004 to reflect the amount appropriated at the Annual Town Meeting. Ms. Charniak seconded the motion. Vote: Aye-4.

2019-2020 School Lunch Fees

Food Service Director Lisa Leon joined the meeting and submitted a request to increase the school lunch price by \$0.25 to bring the DHS school lunch price to \$3.25 and the other schools to \$3.00, and to increase the price of milk by \$0.05 to bring the price of a carton to \$0.65. She believes the increases are necessary in order to offset increasing food and labor costs. There have been no increases in the last two years.

Ms. Keegan presented the historical trends.

-Ms. Brown made a motion to approve an increase for the 2019-2020 school year of \$0.25 for the regular school lunch prices for each school, which will result in the following school lunch prices: primary school \$3.00, elementary school \$3.00, middle school \$3.00 and high school \$3.25, and an increase of \$0.05 for an 8 oz. carton of milk to \$0.65, and the breakfast and adult meal to remain the same at \$1.50 for breakfast and \$3.75 plus tax for the adult meal. Ms. Grady seconded the motion. Vote: Aye-4.

School Business and Operations Manager Report

Transfers and Reclassifications

Ms. Keegan presented one transfer for DES.

-Ms. Grady made a motion to approve FY19 General Fund Budgetary Transfer request #11 as presented by the Business Manager for the School Committee meeting dated June 5, 2019. Ms. Charniak seconded the motion. Vote: Aye-4.

Ms. Keegan presented four reclassifications.

-Ms. Brown made a motion to approve FY19 Reclassification #10 as presented by the Business Manager for the School Committee meeting dated June 5, 2019. Ms. Charniak seconded the motion. Vote: Aye-4.

Ms. Keegan presented a General Fund Budget Report.

Update-Charge and Collection of Payment for School Meals Policy-First Reading

Ms. Leon joined the meeting and stated that the change in policy was need to correct issues found during DESE review. The updates involve changing an "or" to "and" and removing a redundant section.

Other Business

Superintendent Maines commented on the wonderful Senior Week Activities.

Adjournment

-Ms. Charniak made a motion at 8:30 PM to adjourn the School Committee meeting. Ms. Grady seconded the motion. Vote: Aye-4.

Respectfully Submitted,

Mary Wright
Recording Secretary