

APPROVED

July 17, 2019

SCHOOL COMMITTEE MEETING

The July 17, 2019 School Committee (SC) meeting was called to order by Brett Argall at 7:00 PM. He reported that the meeting is being broadcast live and recorded for future rebroadcasting.

School Committee Members present: Brett Argall (Chair), Lisa Brown (Secretary), Becky Charniak, Kelli Grady (Vice Chair), Julie Moulder

School Committee Members Absent:

Non-Voting: Business & Operations Manager Cortney Keegan, Superintendent Kevin Maines

Pledge of Allegiance

Student Representative Report

There was no report.

Public Comment & Communication

There was no comment.

Old Business/New Business

Old Business: Mr. Argall stated that the Board of Selectmen discussed the Old Grammar School at their meeting last night regarding developing it for use as a Police Station.

New Business: There was no new business.

Superintendent's Report

Map of Trails

Superintendent Maines stated that he met with Town Engineer William Cundiff who printed out a map of the schools and trails from 2008. The cross country course is marked on the map as well, some of which may be on private property. Mr. Argall suggested that the Policy Subcommittee invite the Trails Committee, Mr. Cundiff and the Town Administrator to their next meeting. He will reach out to the Trails Committee.

School Committee & Sub-Committee Report

Accounts Payable Report

Ms. Brown stated that on 6/13/19 she signed 8 batches totaling \$99,840.90, on 6/20/19 she signed 12 batches totaling \$105,673.39, on 6/27/19 she signed 13 batches totaling \$385,684.25 and on 6/30/19 she signed 14 batches totaling \$153,399.86.

Consent Agenda

Minutes: June 19, 2019

-Ms. Brown made a motion to approve the June 19, 2019 School Committee meeting minutes as amended. Ms. Grady seconded the motion. Vote: Aye-5.

Appointment of FY2020 School Physician

Ms. Keegan stated that the school physician needs to be appointed each year. She provided the contract in the amount \$3,500 for the fiscal year, which is the same as last year.

Superintendent Maines and Ms. Keegan outlined some scenarios in which Dr. Siraco's services would be needed.

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-Ms. Moulder made a motion to approve Dr. Elizabeth D. Siraco as the school physician for the school year 2019 – 2020 pursuant to Mass General laws, chapter 71, section 53. Ms. Grady seconded the motion. Vote: Aye-5.

FY2020 Athletic Fees & Family Caps

Superintendent Maines stated that the participation numbers remain strong with little fluctuation. He presented a schematic. Ms. Sokol joined the meeting. A discussion was held.

Superintendent Maines suggested a per diem for Melanie Gaucher to come in the first couple days of school and help validate health records. The SC asked Superintendent Maines to explore that cost. Superintendent Maines will send out a reminder for athletes to complete their sports physicals.

-Ms. Moulder made a motion to approve the reduction of the Douglas High School Athletic Fee from \$225 to \$200/sport/individual and to institute the individual and family caps as indicated in the attached proposed “Fiscal Year 2020 Douglas High School Athletic Fee Schedule Inclusive of Individual and Family Caps” dated July 17, 2019 as amended. Ms. Grady seconded the motion. Vote: Aye-5.

Reaffirmation of Student Activity Fund Accounts

Ms. Keegan stated that accounts for the Class of 2022 and Class of 2020 Class Trip have now been added.

-Ms. Brown made a motion to reaffirm all the Student Activity Fund Accounts as presented. Ms. Moulder seconded the motion. Vote: Aye-5.

DMS Student Activity Fund Accounts-Checking Account Limit

Ms. Keegan explained that the current limit of \$10,000 is too high. A discussion was held.

-Ms. Moulder made a motion to approve the reduction of the Douglas Middle School Student Activity Fund checking account maximum from \$10,000 to \$7,500. Ms. Brown seconded the motion. Vote: Aye-5.

DMS Items for Disposal

Superintendent Maines stated that 9 cafeteria folding tables and 405 science textbooks were found in the storage room at DMS. The tables are broken and old and the textbooks do not meet current curriculum standards.

-Ms. Moulder made a motion to approve the disposal of 9 cafeteria folding tables and 405 textbooks and workbooks at the middle school deemed to be of no value and beyond repair or usefulness to the school district. Ms. Grady seconded the motion. Vote: Aye-5.

School Business and Operations Manager Report

Transfers and Reclassifications

There were no transfers.

Ms. Keegan presented the reclassifications.

-Ms. Moulder made a motion to approve FY19 Year-End Reclassification #1 as presented by the Business Manager for the School Committee meeting dated July 17, 2019. Ms. Charniak seconded the motion. Vote: Aye-5.

Other Business

Superintendent Maines stated that they are in the process of filling positions, with one teaching position left to be filled.

A Policy Subcommittee meeting was planned for next Thursday at 9:00 AM.

Budget Subcommittee will be scheduled for the week of 8/5 – 8/9/19.

Executive Session

-Ms. Grady made a motion at 7:41 PM to enter into executive session for the purpose of collective bargaining because the open meeting would have a detrimental effect on the bargaining or litigation position of the committee. When the Executive Session is concluded, the public session will be adjourned and there will be no further public business conducted this evening. Ms. Brown seconded the motion. Roll Call Vote: Brett Argall – Aye, Lisa Brown – Aye, Becky Charniak – Aye, Kelli Grady – Aye, Julie Moulder – Aye.

Respectfully Submitted,

Mary Wright
Recording Secretary