

APPROVED

July 21, 2021

SCHOOL COMMITTEE MEETING

The July 21, 2021 School Committee (SC) meeting was called to order by Heather Morin at 7:00 PM. She reported that the meeting is being broadcast live and recorded for future rebroadcasting.

School Committee Members present: Heather Morin (Chair), Becky Charniak (Vice Chair), Lisa Brown and Monique Salvas

School Committee Members Absent: Julie Moulder

Non-Voting: Superintendent Paul Vieira, Business & Operations Manager Cortney Keegan

Pledge of Allegiance

There was no pledge of allegiance

Student Representative Report

There was no student representative

Public Comment & Communication

There was no public comments or communications

Old Business/New Business

Ms. Salvas asked if there was any update on electronic signatures to sign warrants and payroll. Dr. Vieira said that today Ms. Keegan and I had a meeting with a representative from the DocuSign company. They will be sending us a quote for a couple of different options. There are two packages that we are looking at. He said the representative also spent some time talking about security and I was very happy with what I heard.

There was no new business.

Superintendent's Report

Updates on Staffing for the 2021-2022 School Year

Dr. Vieira said looking at our district-wide positions we have hired Tara Sobaleski - Special Education Director, John Calabresi - Director of Technology and Raquel Hammond as the Food Service Director. He said we still have the Special Education Team Chairperson position still to fill and hope to have that finalized by the end of this week or next.

Dr. Vieira said at the Elementary School we have hired two Special Education Teachers – Dawn Ghiorse and Casandra Sawyer. We have also filled the Social Studies position at the Middle School with Jack Coyne and Mr. O'Brien is in the process of hiring an Adjustment Counselor. At the High School we have hired Brianna Novicki to fill the Special Education Teacher position.

He said all ABA Therapist and Paraprofessional positions will be next to hire and we will get those in place before the start of the school year.

Updates Since the End of the School Year

Dr. Vieira said that since the end of the school year we have started the Extended School Year Program (ESY), which has 56 students participating. He said that with part of the funds we received from the EsserII Grant we were able to hold a Remediation Program this summer and this program will run for one month. At the Primary School we have 20 students participating, at the Elementary School we have 24 students participating, at the Middle School we have 9 students participating and at the High School we have 24 students participating in this program.

Dr. Vieira said our custodians have been busy putting our schools back together inside and outside. They have been waxing floors and moving furniture. All of our secretaries have been busy getting all the forms ready for back to school packets. Principals have been busy getting class lists together and finalizing their plans for a successful 2021-2022 school year.

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Dr. Vieira said he wanted to address a couple things that weren't on the agenda. He said that it has come up that there wasn't an FY22 link on the webpage for School Committee meetings. He apologized for not having a link and has talk to the Tech Department and it is now up there.

Dr. Vieira said that he had gotten emails from parents regarding guidance on masks and what the rules and the norms are going to be once the school year starts. He said on June 19th Commissioner Riley lifted the mandate to social distance and to wear masks. Superintendent Vieira said that we had a meeting with him last week and he said he was still talking to the medical professional team and he will issue final guidance at the end of this month or the beginning of next month on what September will look like.

Ms. Salvas said the School Committee would like to recognize Superintendent Vieira for his outstanding work with the Massachusetts Action Coalition. *Please see the attached letter.*

He thanked the School Committee and it was a great project to be involved in.

School Committee & Sub-Committee Report

Accounts Payable Report -

Becky Charniak said that she signed the following batches:

Warrant 03SC22, dated 7/15/2021, 3 batches, totaling \$62,162.84
 Warrant 51SCH21, dated 6/16/2021, 5 batches, totaling \$53,091.60
 Warrant 51SCHL21, dated 6/18/2021, 1 batch, totaling \$4,523.07
 Warrant 52SCH21, dated 6/24/2021, 9 batches, totaling \$294,690.66
 Warrant 51SCHL21, dated 6/25/2021, 2 batches, totaling \$19,298.26
 Warrant 53SCH21, dated 6/29/2021, 7 batches, totaling \$131,770.39
 Warrant 53SCHL21, dated 6/29/2021, 1 batch, totaling \$11.86
 Warrant 54SCH21, dated 6/30/2021, 6 batches, totaling \$12,649.78
 Warrant 54SCHL21, dated 6/30/2021, 1 batch, totaling \$1,494.15
 Warrant 55SCH21, dated 6/30/2021, 4 batches, totaling \$100,700.77

Consent Agenda

June 16, 2021 Meeting Minutes

-Ms. Brown made a motion to approve the School Committee meeting minutes for June 16, 2021. Ms. Salvas seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

June 29, 2021 Meeting Minutes

-Ms. Brown made a motion to approve the School Committee meeting minutes for June 29, 2021. Ms. Salvas seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

FY2022 Whitin Community Center Agreement

Ms. Keegan said that the Whitin Community Center has been providing a before and after school program for students of Douglas parents for a number of years. Their program is conveniently located in the Primary School. They utilize two classrooms with adjoining bathrooms and have use of the gym several times per week. They also utilize the playground which is located directly outside the area of the school building that they utilize.

-Ms. Brown made a motion to approve the Whitin Community Center license fee of \$6,500 for the 2021-2022 school year for use of the Douglas Primary School for the Before and After School Care Program. Ms. Charniak seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

FY 2022 Physician's Contract

Ms. Keegan said that according to M.G.L. Chapter 71, Section 53 requires a School Committee to appoint a School Physician. Dr. Siraco has served as the district's school physician for a number of years.

-Ms. Brown made a motion to approve Dr. Elizabeth Siraco as the school physician for FY2022 pursuant to MGL, Chapter 71, section 53. Ms. Charniak seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

2021-2022 School Choice Vote by Grade

Superintendent Vieira said back in the spring the School Committee voted to allow school choice in the district. What the Principals have done is to see how many kids they have going into the current grade. They have allowed room by grade for growth within the town for move in's flexibility, which then they could see how many openings they have available for school choice students coming in. The number of available seats are as follows:

<u><i>Grade:</i></u>	<u><i>Available Seats:</i></u>	
Kindergarten	4-5	Students
Grade 1	10-12	Students
Grade 2	0	Students
Grade 3	5	Students
Grade 4	16	Students
Grade 5	0	Students
Grade 6	8	Students
Grade 7	11	Students
Grade 8	17	Students
Grade 9	30	Students
Grade 10	30	Students
Grade 11	30	Students
Grade 12	30	Students

For a total of 194 possible School Choice Students

Ms. Salvas asked how big class sizes are.

Dr. Vieira said he apologizes that he didn't have that information with him but he remembers making a presentation at the end of the school year and the class sizes were in the high teens low 20s across the board. He said when you get to the High School class sizes are a little bit smaller.

-Ms. Brown made a motion to approve the recommendations of the Douglas Public School Administrators at each grade level for the school choice cap for the 2021-2022 school year. Ms. Charniak seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

Affirm DMS & DHS Student Activity Fund Accounts (DES SAF closed out as of June 30, 2021)

Ms. Keegan said that M.G.L. Chapter 71, Section 47, governs student activity funds, along with procedures and audit guidelines as promulgated by DESE. Student activity accounts must be established by vote of the School Committee.

-Ms. Charniak made a motion to affirm the Student Activity Accounts for the Douglas Middle School and the Douglas High School student activity funds per the attached FY2022 Student Activity Account Listing. The Elementary School Student Activity Fund closed as of June 30, 2021. Ms. Salvas seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

School Business and Operations Manager Report*Transfers and Reclassifications*

Ms. Keegan presented Reclassification numbers 1, 2, 3 and 4.

-Ms. Charniak made a motion to approve the Douglas Public Schools FY 2021 Year End Reclassification #1 at the July 21, 2021 School Committee meeting. Ms. Brown seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

-Ms. Charniak made a motion to approve the Douglas Public Schools FY 2021 Year End Reclassification #2 at the July 21, 2021 School Committee meeting. Ms. Brown seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

-Ms. Charniak made a motion to approve the Douglas Public Schools FY 2021 Year End Reclassification #3 at the July 21, 2021 School Committee meeting. Ms. Brown seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

-Ms. Brown made a motion to approve the Douglas Public Schools FY 2021 Year End Reclassification #4 at the July 21, 2021 School Committee meeting. Ms. Salvas seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

Other Topics

The next School Committee will be on **Thursday**, August 19, 2021.

Adjournment

-At 7:51 p.m. Ms. Brown made a motion to adjourn. Ms. Charniak seconded the motion. Roll Call Vote: Lisa Brown-Aye, Becky Charniak-Aye, Heather Morin-Aye and Monique Salvas-Aye.

Respectfully Submitted,

Lauren Tibbetts
Recording Secretary



Ms. Lisa Brown
 Chair
 Douglas School Committee
 21 Davis Street,
 Douglas, Massachusetts 01516

Dear Ms. Brown:

On behalf of the Massachusetts Action Coalition (MAAC) we want to recognize and commend Dr. Paul Viera for his outstanding work to support our recent National Libraries of Medicine/ Robert Wood Johnson Foundation Innovation Anti Vaping grant. In 2019, the MAAC received this two-year grant to create a statewide, evidence-based, adaptable developmentally appropriate curriculum on the impact of vaping on student health and wellness for grades 6-12.

To achieve the goals of the grant, The Action Coalition developed a working partnership with the Massachusetts Association of School Superintendents who selected Dr. Viera to serve as co-chair of the grant curriculum committee. Dr. Viera was solely responsible for identifying a curriculum expert to support the work of the committee that was comprised of faculty, school nurses and school counselors from across the state. Dr. Viera provided ongoing meeting support and expertise for completion of the adaptable, comprehensive curriculum guide. Most recently, this work was recognized at the national level by the Robert Wood Johnson Foundation as valuable contribution to the public health crisis of vaping.

We are sincerely grateful for Dr. Viera's efforts and hope that the town of Douglas recognizes the outstanding education leader that they have in Dr. Viera. In a very difficult year, he provided inspiration and support for us to effectively complete our work.

Please contact us if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Patricia Crombie".

Patricia Crombie, RN, MSN
 Mass Action Coalition Project Director, Co-Chair Anti- Vaping Grant Advisory Committee

A handwritten signature in black ink that reads "Maureen Sroczynski".

Maureen Sroczynski, RN, DNP Co-Chair Anti Vaping Grant Curriculum Committee, Nurse Consultant
 Center to Champion Nursing in America at AARP